

# Citizen's Police Review Board

12/03/2012

## MINUTES

Board Members Present:

Minister William C. Muhammad,  
Quintan Cooley, Carlos Florez,  
David Bukala, Dardinella Hippchen,  
Ann Craig, Nicholas Archer, Ruby Clark

Board Members Absent:

Connie Navarro, Excused

Staff Present:

Denny Powers, Staff Liaison

Chairperson William Muhammad called the meeting to order at 6:36 p.m.

Chairperson Muhammad asked if everyone had a chance to read the previous meeting minutes and if there were any corrections or additions. It was motioned, supported and passed to approve the minutes as presented.

Old Business

None.

## **New Business**

Chairperson William Muhammad noted that the item on the agenda for new business was the discussion on how attendees are invited to hearings.

There was general agreement about the fact that the certified notice that goes to the complainant is self explanatory, but there were some board members who felt that even though the notice goes out by certified mailing and the making arrangement for anyone else to come and give statements is the responsibility of the complainant and is underlined in the certified mailing; that there are those who will not read or understand this.

After some discussion on this the Chairperson turned the floor over to Ms. Dardinella Hippchen.

Ms. Hippchen announced that it is her intention to not sign up to continue on the board for the next year.

Ms. Hippchen presented a letter she drafted which included some suggestions for the board to consider. Ms. Hippchen read the letter and gave further explanation on her thoughts. A copy of this letter is attached to these minutes.

Several board members thanked Ms. Hippchen for her dedicated service on the board and noted that a lot of thought went into her suggestions.

Chairperson William Muhammad requested that rather than getting into a lengthy discussion on these suggestions this evening that the board members take these home to review and think about and then the board can discuss at the next meeting.

The chair asked that this be placed as an agenda item under Old Business in the next agenda.

## **Public Participation**

None.

The meeting was adjourned at 7:18 p.m.

**The next meeting is January 7, 2013 at 6:30 p.m.** in room 103 of Muskegon City Hall.

Respectfully submitted,  
Denny Powers

---

Denny Powers, Staff Liaison to the CPRB